

## IQAC Action Taken Report on the basis of feedback Analysis

<b>Action Taken Report (2016-17)</b>
Regular Result analysis for mentoring slow and advanced learners : Departments analysed paper wise results within a month of result declaration and submitted follow up remedial measures.
Advance Planning of department wise academic calendar incorporating student feedback: The IQAC deliberated upon the academic calendar and asked departments to submit their activity calendar keeping in mind that there should be minimal disturbance to the Teaching Schedule. All co and extra-curricular activities are now planned in the second half of the semester.
Advance approval of department budget for activities: All departments submit not just their calendar of activities in advance but also the budget for the same in order to minimize time spent on approvals.
The following conference and seminars were organised during the academic session 2016-17 keeping the needs of students in mind: Conferences/ Symposium: 6 (National) Workshops: 08 Special Talks: 26
15 Non-Teaching and Administrative members participated in 20 Training Programmes/ workshops/ skill enhancement courses
Student Feedback is periodically taken by the administration.
08 faculty participated in Faculty Development Programmes
Encourage student driven research: Student Driven Research is our USP and the college focuses proactively in encouraging the same. <ul style="list-style-type: none"> <li>• Abdul Kalam Centre, a single point research-oriented hub is available for students and faculty with software and hardware assistance.</li> <li>• Star Innovation Projects: 7 student driven projects with a budget outlay of Rs1,08,00,000/-</li> <li>• Innovation Projects: 9 (8 Minor + 1 Major ) completed projects in the years 2015-17</li> </ul>
Add on Course: Advance Diploma in Television Programme and News Production was
Mentoring and Counselling for students: Realizing the importance of emotional wellbeing in students' lives, IQAC engaged psychological counselling professionals to spread awareness on the issues which generate stress, anxiety and sadness which in turn impacts the academic performance and productivity of students. Under the aegis of IQAC, the Mentoring and Counselling organized the following counselling workshops: (i) workshop on 'Let's talk the walk of life' for all first year students on 27 July 2019 and (ii) workshop on ' Explore your self-confidence ' for BA Program students on 23 August 2019
Course wise Mentor- mentee groups were formed in the college.
Formation of course-wise student faculty committees: The committees met twice in a semester, records of minutes were maintained, discussion focused on syllabus coverage, internal assessment and any other matter related to students.

Departments prepared their academic calendar in consultation with faculty of their departments. Activities were planned in order to minimize disturbance of teaching schedules.

All departments submitted not just their calendar of activities in advance but also the budget for the same in order to minimize time spent on approvals.

Departments submitted paper-wise results analysis and submitted remedial measures followed. Various parameters for detailed result analysis were discussed and finalized with an aim to track student progression; to identify slow and advanced learners; to analyse the result on the basis of social groups and gender. With such detailed analysis of result, appropriate assistance like remedial classes and zero labs were provided to students wherever required. Similarly, extra opportunities were provided to advanced learners to prepare them for higher education and career.

40 faculty members participated in 45 different Faculty Development programmes/ Orientation/ short term courses, Total participation:74

The following conference and seminars were organised during the academic session 2018-19 keeping the needs of students in mind:

National Conference: 02, Seminars: 07, Symposium: 02, Webinar: 09, Workshops: 10, FDP: 02, Invited Lecture/ Talk: 52

**Student Satisfaction Survey:** Student feedback is the backbone of planning and execution. Be it infrastructural or academic, conference or any special lecture, feedback from students helps to plan the next event accordingly. The college has been taking the student satisfaction survey from students annually, this helps the college to improve its infrastructure, facilities, and processes.

**Annual safety audit** by girl students is a regular feature and helps the college authorities in making the campus a safe and secure environment for students. As per the feedback received, security cameras and guards are augmented in different areas of the campus. The departments seek students' feedback after every conference, seminar, webinar, workshop, and special invited lecture. A detailed analysis of the same helps to plan the next one keeping in mind the students' needs. All of these are documented and filed for future reference.

Student Driven Research is our USP and the college focuses proactively in encouraging the same. Abdul Kalam Centre, a single point research oriented hub is available for students and faculty with necessary facilities. Seven Star Innovation Research Projects funded by University of Delhi are being run in the centre in which 18 faculty members and around 70 students are involved. These research projects were initiated in the year 2016.

Advance Diploma in Television Programme and News Production under UGC Skill Enhancement Community College Scheme

Short-term Courses and skill enhancement programs for students were conducted by the Abdul Kalam Centre and Training and Placement Cell with an objective to to augment the undergraduate course curriculum, to empower student to meet challenges after graduating from college and to enhance the soft skills of the students.

Following e learning Training programs for faculty were organized by IQAC and MAC elearning team: (i) One- week Faculty Development Program on 'Elearning and Digital Content Creation' for

faculty members of college during January 2020 and (ii) 5-day Webinar on 'eLearning Technologies' and Online Learning Tools' for faculty members of college in line with 'Bharat Padhe Online' campaign stated by UGC. The program was organized to ensure a productive use of the lockdown period in the wake of the COVID-19 outbreak. The webinar began on 18 April 2020 and was conducted by the MAC elearning team in collaboration with Guru Angad Dev Teaching and Learning Centre, MHRD to promote ICT for teaching learning process.